

# Technical Information Circulars for AgriStability

## Filing the Appropriate Forms

### Contents

General Information .....	2
Sole Proprietorship (including individuals in a partnership).....	3
Estates .....	3
Trusts .....	4
Corporation and Co-operatives .....	4
Communal Organization .....	4
Status Indians and Band Farms .....	4
Limited Liability Partnership .....	4

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## Filing the Appropriate Forms

### General Information

AgriStability Program participants are required to submit the program forms and file farming income and expense to Canada Revenue Agency (CRA) by the application deadline. SCIC has developed a series of forms for collection of this information. Through use of these forms producers are able to provide the relevant information which will allow SCIC to calculate applicable benefits for the program year. Please refer to the categories below to ensure you are completing the appropriate form.

**NOTE:** The Harmonized AgriStability and AgriInvest Program Information and Statement of Farming Activities for Individuals form or T1163 form provided by the Canada Revenue Agency (CRA) is referred to as the AgriStability Harmonized Form for Individuals in this circular.

The Corporations/Co-operatives/Other Entities form, and Supplemental Accrual Information forms are provided by SCIC.

Program forms are located on the external website <https://www.scic.ca/agristability>

Program year specific forms, such as:

- Interim application
- Corporations / Co-operatives / Other Entities
- Supplemental Information
- Accrual and Hybrid Inventory Adjustment

Other Administrative Forms:

- Additional Information
- Change of Business Type
- Change of Contract Person
- Change Participant Information
- Direct Deposit
- Participant Initial Declaration
- Transfer In from Out of Province.

Worksheets available to assist in completing your application are:

- Accrual to Cash Conversion Worksheet
- Crop Inventory Calculation Worksheet
- Livestock Inventory Calculation Worksheet
- Year-End Inventory Check Worksheet

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Completed forms and worksheets may be submitted to SCIC using one of the following options:

- Email to: [AgriStability@scic.ca](mailto:AgriStability@scic.ca)
- Mail to: AgriStability  
Saskatchewan Crop Insurance Corporation  
484 Prince William Drive  
PO Box 3000  
Melville SK S0A 2P0
- Fax to: 1-888-728-0440
- Upload through AgConnect: If you do not have an active account, please contact the AgriStability Call Center, 1-866-270-8450

### Sole Proprietorship (including individuals in a partnership)

Sole Proprietorships (including individuals in a partnership) must complete and submit the AgriStability Harmonized Form for Individuals (T1163) and provide their Social Insurance Number (SIN) to the CRA. When completing the AgriStability Harmonized Form for Individuals (T1163), only the tax (income and expense) information needs to be completed and sent to the CRA. All the supplemental information including inventories, purchased inputs, deferrals, payables and receivables are to be entered on the Supplemental Accrual Information form and submitted to SCIC. The form can be found at <https://www.scic.ca/>

Individuals in a partnership must each submit separate program applications; reporting 100 per cent of the partnership's income, expenses, accounts payable, accounts receivable, purchased inputs, and inventory. They also must identify their percentage share of the partnership. SCIC will calculate each partner's share of government benefits based on each person's percentage share of the operation.

### Estates

Estates must complete and submit the AgriStability Harmonized Form for Individuals and provide their SIN. If the estate is also filing a return for Rights and Things, the Corporations/Co-operatives/Other Entities form provided by SCIC must also be submitted. SCIC will combine the information provided on both forms.

In order to close estate accounts SCIC may require the executor/executrix submit the following documentation:

## **Technical Information Circulars for AgriStability**

### **Filing the Appropriate Forms**

- a written request to close the account signed by the executor/executrix or administrator.
- a certified copy of the probated will or letters of administration/probate; and/or
- a certified copy of the death certificate.

### **Trusts**

Trusts must complete and submit the Corporations/ Co-operatives/Other Entities form and supply their trust number.

### **Corporation and Co-operatives**

Corporations and Co-operatives must complete and submit the Corporations/Co-operatives/Other Entities form and supply their business number. Forms for Corporations/Co-operatives/Other Entities must be submitted directly to SCIC.

### **Communal Organization**

Communal Organizations must complete and submit the Corporations/Co-operatives/Other Entities form and supply their trust number. SCIC may request a copy of accrual to cash conversion worksheet, crop & livestock worksheets, and financial statement.

### **Status Indians and Band Farms**

Status Indians and Band Farms who carry on the business of farming on a reserve in Saskatchewan and are exempt from filing income tax returns, are eligible to participate provided they submit the information they would have otherwise reported for tax purposes. Status Indians and Band Farms must complete and submit their Corporations/Co-operatives/ Other Entities form to SCIC. Status Indian participants are deemed to have a December 31 fiscal year-end.

### **Limited Liability Partnership**

Limited Liability Partnerships are eligible to participate as an entity and must supply their business number using the Corporations/Co-operatives/Other Entities form. Alternatively, the partners in a limited liability partnership may apply as individuals and must supply their SIN, using the AgriStability Harmonized Form for Individuals. Partners in a limited liability partnership cannot apply as both an entity and as individuals.